

Amrita Vishwa Vidyapeetham is one of the fastest growing multi-campus, multi-disciplinary Universities in India, with a total of 17,000 students, 1700 faculty members, more than 200 funded research projects, about 20 centers of international excellence in various fields, and active ongoing international collaborative activities with more than 30 eminent universities in America, Europe, Australia, and Asia. It is the only private university in Tamil Nadu and Kerala, to be ranked in the top A Category by the Ministry of Human Resources and Development of India, and is the youngest university to be awarded the top A++ grade by national accreditation agencies.

The School of Engineering, Amrita Vishwa Vidyapeetham, Bengaluru campus, is inviting applications from qualified candidates for the post of **Professor and Head – Student Affairs**.

Interested and eligible candidates are requested to apply.

Roles and Responsibilities

1. Ensure a holistic environment for students covering the range of student affairs across the campus.
2. Identify students with concerns and wherever appropriate ensure the involvement of Parents/Guardians and address the barriers leading to a wholesome learning with emphasis on Physical and mental wellbeing of the student.

3. Develop and implement an open door system to address appropriate student concerns and grievances at any given point of time and ensure the inclusion of students to create an environment of transparency and ownership.
4. Facilitate open channels of communications to have informal conversations to identify the need to address any simmering issues within the student community.
5. Plan and execute various workshops and programs that cater to the holistic development and creative skills
6. Spearhead the cultural activities under the ambit of "Amritadhara" - The Cultural Ensemble of the School.
7. Plan, organize and effectively manage matters related to services to students with appropriate back up plans to ensure that there is no failure in any of the basic amenities/services such as Transport, Mess, power supply, water supply etc.
8. Coordinate with the Office of Dean Engineering, Department of Physical Education, Campus Professional Counselor, Student Mentors, Heads of Academic Departments, Administrative Departments to all matters related to Students, whenever necessary.
9. Submit reports of the various activities carried out by the incumbent office for submission to the management.
10. Other duties as may be relevant or entrusted from time to time.

Contact

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